



Procurement MEMO

Request for Quotes

To: Prospective Vendors
From: STAR Transit Management
CC: Bill Moore Transit Manager
Date: 5.30.2025

Procurement Project: Parking Lot Crack Seal, Sealcoat and Line Painting

Procurement Type: Quote / Fixed Price / Small Purchase / Grant Funded

Grant #: 42025-03

Project Description: STAR Transit is seeking competitive quotes for crackseal, sealcoat and line painting of its entrance and exit, front guest parking and front bus parking.

Project Requires Specific Items:

1. Weed killing / removal from existing cracks
2. Line mark out as needed
3. Crack seal of all large cracks in the asphalt surfaces
4. Sealcoating of entire entranceway and front parking areas as shown in attached picture, in a staged manner, to allow for egress during the project
5. Measurement and layout of new lines as instructed by the Transit Manager
6. Painting of new lines and markings as instructed and approved by the Transit Manager

Additional Expenses

Quotes shall also list any additional expenses the agency may incur.

Quote Provision:

Quotes should be submitted by email to: phil@vatransit.org

Or mailed to: STAR Transit P.O. Box 126, Tasley, VA. 23441

Or hand delivered to: Bill Moore, STAR Transit Manager, 21250 Cooperative Way, Tasley, VA. 23441

Quotes should list clearly the total cost of the turnkey project.

Quotes should also list the timeline for completion should the project be awarded.

Deadline for Quote Receipt:

5PM 6/30/2025

Exhibit A: Project Area Outlined in Yellow below

